

REFINANCE CHECKLIST

The following information, if applicable, is used solely to aid in the transfer of title and may be substantiated by our title search.

1. Name of Property Owners: _____
 Address: _____
 Phone: Home: _____ Work: _____
 Cell: _____ Email: _____
 SS# _____ SS# _____

2. **1st Trust Lender:** _____
 Account Number: _____ Phone Number: _____

3. **2nd Trust Lender:** _____
 Account Number: _____ Phone Number: _____

4. **Equity Line Lender:** _____
 Account Number: _____ Phone Number: _____

5. **Homeowner/Condo Association:** _____
 Contact: _____ Phone: _____ Amt of dues: _____

6. Please answer the following questions:

a. Has HOA/Condo Association levied any special assessments against the property?

Yes _____ No _____

b. Has property ever been subject to a violation of the HOA/Condo Association?

Yes _____ No _____

c. Will all Owner's be attending settlement? Yes _____ No _____

d. Are there any court ordered judgments or law suits pending against the above owner's?

Yes _____ No _____

a. Have any of the above owners filed a petition for bankruptcy? Yes _____ No _____

b. Do you have ___ well&septic or ___ water&sewer? *If water&sewer:*

Do you pay a bill in addition to your water bill for a private assessment or front foot benefit? Yes _____

No _____ Payee: _____ Contact: _____

Please sign this authorization letter required by many lenders. If we do not have your written permission it can delay our obtaining payoff information.

Let this letter serve as my/our instruction and authorization for you to provide NEWLYN TITLE ASSURANCE CO., INC. with the figures and information necessary to payoff this loan in full, including daily interest. The Original Note, marked PAID, and/or Certificate of Satisfaction, should be forwarded to NEWLYN TITLE ASSURANCE CO., INC. immediately following payment in full for this loan.

Signatures:

X _____

X _____